

SAN JOAQUIN COUNTY

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SENIOR DEPUTY DIRECTOR-BHS



BEHAVIORAL HEALTH SERVICES

San Joaquin County is seeking a candidate with strong management, communication and interpersonal skills to serve as the Assistant Behavioral Health Director. The position is responsible for both administrative and clinical duties overseeing a wide range of mental health and substance abuse prevention, intervention and treatment services.

TYPICAL DUTIES

- Plans, directs, organizes, administers and monitors clinical treatment programs and staff in the San Joaquin County Behavioral Health Services Division, including 24-hour inpatient and residential programs, outpatient programs, community service programs, crisis evaluation and intervention services, and geropsychiatric programs.
- Develops, interprets and enforces policies, procedures, and processes in clinical areas.
- Plans, develops, and coordinates private and inter-governmental agency treatment programs and contracts including post-hospital and sub-acute treatment facilities, transitional care facilities, and day treatment programs.
- Negotiates contracts for medical support services as required, including medical staff, laboratory services, electrocardiography, electroencephalography, psychiatric consultation, and utilization review services.
- Selects, trains, supervises, and evaluates professional staff.
- Directs and participates in the preparation and presentation of a variety of analytical, budgetary and management reports.
- Analyzes legislation and regulations for impact on Behavioral Health Services; implements appropriate intradepartmental compliance procedures.
- Represents Behavioral Health Services and the Department of Health Care Services in meetings with other County, state, and city governmental agencies and contract organizations.

DESIRABLE QUALIFICATIONS

Education: Possession of a master's degree in health care administration, nursing, psychology, social work, sociology, or other closely related field.

Experience: Four years of increasingly responsible behavioral health administrative experience, two years of which must have been in a diverse community behavioral health program.

Licenses: Possession of a current license in **one** of the following areas as issued by the State of California: Licensed Clinical Social Worker; Marriage and Family Therapist; Psychologist; Psychiatrist; or Registered Nurse; **AND** possession of a valid California driver's license.



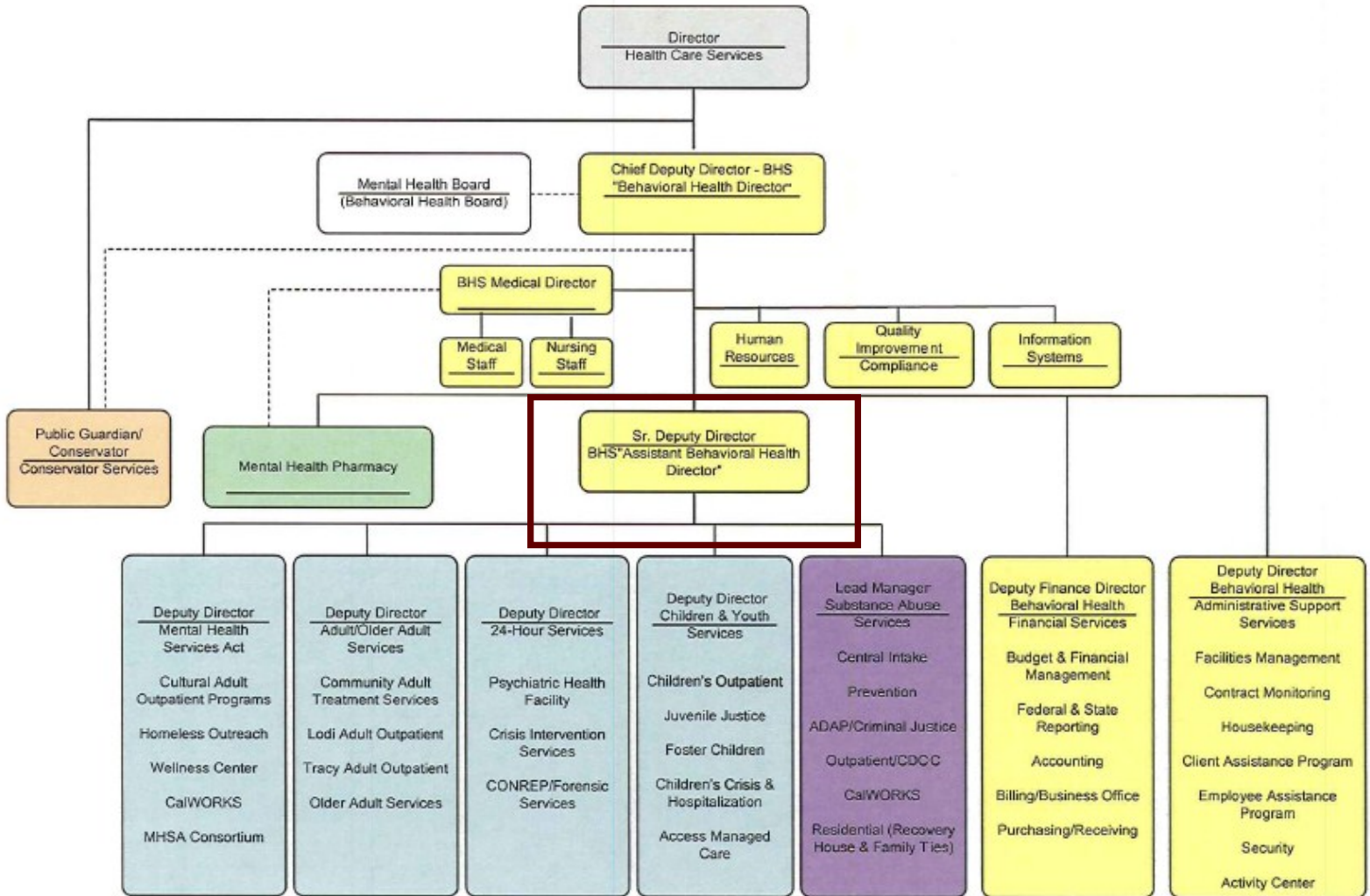
The People...

The Programs...

The Promise...

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San Joaquin County Behavioral Health Services Administrative Organizational Chart



THE DEPARTMENT

Behavioral Health Administration provides administrative support for MHS (Mental Health Services), the Mental Health Plan, a Medi-Cal Managed Care Plan for those eligible in the County, Substance Abuse Services, Public Guardian / Conservator's Office, Employee Assistance Program, Adult Activity Center, and the Custody Psychiatric Service.

MISSION

The mission of San Joaquin County Behavioral Health Services is to partner with the community to provide integrated, culturally and linguistically competent mental health and substance abuse services to meet the prevention, intervention, treatment and recovery needs of San Joaquin County residents.



For more information visit www.sjgov.org/MHS/

JOB CODE: 0811-ES2300-EX

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COMPENSATION PACKAGE

San Joaquin County offers a competitive compensation package.

Annual Base Salary: \$95,701- \$116,355

In addition to base salary, the County offers:

- ◆ **Cafeteria Plan:** \$29,570 annual amount which may be used to purchase medical, dental, and vision coverage. Unused monies are included in salary. The entire cafeteria amount is considered earnings and is added to the base salary when calculating retirement benefits.
- ◆ A 2% employer contribution to the County's 457 Deferred Compensation Plan.
- ◆ Vacation cash-out up to 8 days annually (valued from \$2,945 to \$3,580)

Total Compensation valued as follows:

	Min	Max
	Step 1	Step 5
Annual Base	\$95,701	\$116,355
Cafeteria	\$29,570	\$29,570
2% Deferred Comp	\$1,914	\$2,327
Vacation Cash Out	\$2,945	\$3,580
TOTAL Compensation	\$130,130	\$151,832

Recruitment Incentives: may be provided upon the request of the Department and approved by the County Administrator prior to start of employment:

- ◆ Reimbursement of moving expenses of up to \$2,000.
- ◆ Sick Leave: If you are leaving other employment to accept the San Joaquin County position, credit of your actual reimbursable sick leave hours from the previous agency will be a maximum of 160 hours.
- ◆ Vacation Accruals: The SJ County vacation accrual rate consistent with the candidate's total years of public service.

Additional Benefits:

- 1937 Act retirement plan with reciprocity with CALPERS
- 12 days sick leave annually with unlimited accumulation
- 10 days of vacation leave (15 days, 20 days after 10 years, and 23 days after 20 years)
- 14 holidays per year
- 10 days of administrative leave per year

APPLICATION SUBMITTAL AND SELECTION PROCEDURES

This position is exempt from the San Joaquin County Civil Service system. Appointments to exempt positions in San Joaquin County are at-will and are not governed by the Civil Service Rules.

The Competitive process includes submittal of completed San Joaquin County Employment Application and responses to Supplemental Questions. Resumes will not be accepted in lieu of the required application materials. Completed application package must be submitted to the Human Resources Division by 5:00pm on September 23, 2011.

San Joaquin County Human Resources
44 N. San Joaquin Street Suite 330 Stockton, CA 95202
Tel: 209.468.3370 Fax: 209.468.0508
Or apply on-line at: www.sjgov.org/hr

A screening panel may be convened to determine the most qualified candidates for referral to the department for further selection.

